

<p style="text-align: center;"> YANKEE SPRINGS TOWNSHIP <u>BOARD OF TRUSTEES</u> <u>Work Session Meeting</u> <u>Wednesday, January 22, 2014</u> 7:00 p.m. Yankee Springs Township Hall 284 North Briggs Road, Middleville, Michigan 49333 </p> <p style="text-align: center;">MINUTES</p>	<p> FINAL MINUTES Approved Feb 13, 2014 As Presented </p>
<p>Meeting called to order at 7:00 PM by Supervisor Mark Englerth.</p> <p>Roll Call: Jerkatis, J. Lippert, Englerth, M. Cook, Bruce Campbell. (All Present).</p> <p><u>PLEDGE OF ALLEGIANCE</u></p> <p><u>Staff Present:</u> Zoning Administrator Larry Knowles, Alice Jansma, Cathy Strickland, Frank Fiala, Sandy Marcukaitis.</p> <p><u>Visitors:</u> 5 (not including staff present).</p>	<p>CALL TO ORDER</p> <p>ROLL CALL</p> <p>PLEDGE</p>
<p><u>ADDITIONS/CHANGES TO AGENDA:</u></p> <ul style="list-style-type: none"> No additions to the agenda. 	<p><u>ADDITIONS/CHANGES TO AGENDA</u></p>
<p><u>APPROVAL OF MINUTES</u></p> <p>To take place at next regular business meeting, on February 13, 2014.</p>	<p><u>APPROVAL OF MINUTES</u></p> <p>To take place at next regular business meeting, on February 13, 2014.</p>
<p><u>PUBLIC COMMENT:</u> None</p>	<p><u>PUBLIC COMMENT:</u> None</p>
<p><u>ACKNOWLEDGEMENT OF VISITORS:</u></p> <p>Matt Spencer, new to YS Township, was present at this evening's meeting. M. Spencer would like to become more involved in the township and would like to learn about the functions of the township.</p>	<p><u>ACKNOWLEDGEMENT OF VISITORS</u></p> <p>Matt Spencer, YS Resident</p>
<p><u>CLERK'S REPORT:</u> by J. Lippert</p> <ul style="list-style-type: none"> <u>Risk Control Zoning Questionnaire Entity Information</u> was received and needs to be filled out and returned to Burnham & Flower Insurance Agency. Also the MI Twp. Participating Plan (Special Events Application 2014, and Fireworks Application 2014) must be completed as well. In the past, Clerk Lippert commented that this form was filled out by the Zoning Administrator in the past. It was determined that the Zoning Administrator, Planning Commission Chair and PC Secretary will work together in completing these forms. <u>Accounts Payable-</u> discussion of approval of payables at Work Session meetings took place. The Treasurer commented that the general public is not at the work session meetings, but at the regular business meetings. 	<p><u>CLERK'S REPORT:</u> by J. Lippert</p> <p>Page 1 of 4 YST Bd Trustees 1-22-14</p>

CLERK'S REPORT: by J. Lippert (cont'd)

- Cuddy Drain Informational Meeting will take place on Saturday, February 1, 2014 at the Township Hall at 10:00 a.m.
- Cuddy Drain Meeting of Necessity to be held: Wednesday, February 5, 2014 at 6:00 p.m. at the YS Township Hall.

Frank Fiala, Planning Commission Chairman- Presentation of Capital Improvement Plan:

Frank Fiala distributed the 2013-2018 Capital Improvement Plan (CIP) to board members. The CIP Committee is made up of: Frank Fiala, Alice Jansma, Greg Purcell, and Cathy Strickland. Frank Fiala summarized the 11-page plan for the Board of Trustees.

The General Fund Goals of the 2013-18 CIP follow:

1. Fire Protection Improvement
2. Water System & Sewer System
3. Township Hall Facilities Improvements
4. Information Technology Upgrades
5. Road Projects
6. Park Development

Discussion took place regarding budgeted amounts for road repairs and the fluctuation of road repair budgeted amounts. Discussion of funding of roads, gas tax percentage and state funding occurred.

Projected Expense and Revenue for 2014 thru 2018 of the CIP was reviewed.

SUPERVISOR'S REPORT: Mark Englerth

Frozen fire hydrant – M. Englerth distributed a picture of a thawed out hydrant that Englerth found and thawed out in the late evening with L. Knowles and the equipment of L. Knowles Construction Company. The hydrant was located at the curve of Archwood. Discussion took place regarding the pumping of hydrants and what other communities do with this situation. Communication will need to take place so that this event doesn't occur again.

Road Tour – Barry County Road Commission- John Jerkatis, Jan Lippert and M. Englerth attended the recent meeting.

New Tires on Brush Truck/Mini Pumper- tires have been purchased and discussion occurred regarding what to do with former tires. Matt Spencer is interested in purchasing them. Jerkatis is concerned with liability and safety. Spencer will sign a liability waiver for the 10 year plus tires. Discussion took place regarding possibilities of future use. No decision will be made this evening. Discussion also took place about what items should

**CLERK'S REPORT
Jan Lippert cont'd**

**SUPERVISOR'S REPORT:
Mark Englerth**

be brought before the board. Some items are seemingly small, but they add up. Englerth would like to be open about everything, but not sure if he should bring up every small item, every time something comes up. It could take up a lot of the board's meeting time.

Discussion took place regarding vehicle inspections as well as building inspections. The idea of having a work session meeting at the fire station was brought up.

Generator – there is a generator at the pump house of the water plant. It is a diesel generator with a four day fuel supply. An LP or a natural gas generator hooked up to the station makes most sense.

Emergency Preparedness of Community- in light of the recent ice storm,(or in case of a tornado), it has become apparent that an Emergency Business and Management plan needs to be in place for the township. A warming or cooling station and water distribution center are some things the township could provide. Discussion took place regarding not being able to rely on larger local communities and government to help the township in emergency situations. Falling through the ice and biking and hiking accidents in the woods are incidents that need to be dealt specifically with in our township. It was mentioned that our fire department cannot be everywhere at once. Englerth asked if the board wants to move forward with a plan that does a better job.

A. Jansma mentioned that the Red Cross has to come in to approve an emergency warming area. This means planning ahead.

Englerth would like to bring people of the community together including law enforcement, medical personnel, churches, Pennock Health System, and individuals with mechanical aptitudes, to work together to form a plan.

Define Assets of the Township: The question came up whether the township has a listing of its assets and are the assets located where they are supposed to be. Also asked was whether the listing noted that the assets are “owned” by the township. J. Lippert commented that an asset list is provided to the insurance company and government accounting system every year. J. Lippert will copy the insurance policy listing and distribute. A. Jansma will be helping M. Englerth with this listing. It was also mentioned that the list should contain replacement dates on township facilities such as when the roof should be replaced on the Twp. Hall or Fire Station. Campbell added that asset values should be attached to items as well. Discussion followed regarding assets of the water department/system and the YS Township/GLASWA contract.

Contract Negotiations with GLASWA- Negotiations are continuing. They are still not “close” to agreement at this point, but Englerth commented that the conduct and behavior of everyone involved is positive and upbeat.

OTHER PUBLIC COMMENT:

Matt Spencer, of YS Township, asked what the board would like to see from its constituents. Englerth commented that he'd like to use the talent that is in the community and would like more public participation. Jerkatis mentioned that if the residents have thorns and heartburns, he'd like them here to tell the board about it so the board can be aware of problems and make improvements on these problems. J. Lippert mentioned a newsletter being helpful for communication purposes. Jerkatis commented that the board is here to listen and perform for the residents of YS Twp. He likes talking to people when they come into the township hall and pay their taxes.

SUPERVISOR'S REPORT:

Mark Englerth cont'd

OTHER PUBLIC COMMENT

This is a time when he hears the information from the taxpayers.

M. Spencer also asked about communication of needs within the township. Earlier in the meeting, Englerth mentioned helping an elderly gentlemen get out of his house during the ice storm. Neighbors came to his aid with chainsaws to get a tree off the man's driveway. Spencer wanted to know how these types of needs were communicated. Spencer mentioned a new phone app available called "GroupMe". This app could be a means of communication for residents of the township to help each other out. Possibly the information regarding the phone app can be made available in a township newsletter.

M. Cook mentioned that she works for Commission On Aging and they went three days with no power or phone service. Spencer asked the board what can the community do to "watch your back" and how can we communicate the need to help. Spencer mentioned that he answers the phone 24 hours a day and has a snow plow on his truck. Spencer commented that he can problem solve, it's just knowing the problem.

OLD/NEW BUSINESS:

Cuddy Drain Informational Meeting, Saturday, Feb. 1st and Cuddy Drain – Meeting of Necessity – Feb. 5- It was noted that an engineering firm will come in and present the Cuddy Drain situation.

ZBA Meeting- a ZBA meeting will most likely take place in February (2/11/14).

ZBA member- M. Cook inquired on progress of obtaining a new ZBA member from applicants. M. Cook mentioned the need to pass any decision by a quorum.

Joint Meeting of Board of Trustees, Planning Commission and ZBA to take place tomorrow evening, January 23rd, at 7:00 p.m.

J. Jerkatis would like to put a factual statement with facts and figures to inform residents of YS Township regarding Cuddy Drain. Jerkatis commented that this (Cuddy Drain) will affect residents whether they are living on the drain or not. Discussion occurred regarding fairness and equity of distribution of the cost of the project between Allegan and Barry counties. Jerkatis encouraged Englerth to make this information available to the public.

Lippert mentioned the assessment district of Lynn Drive is \$85,000 and the BC Road Commission mentioned 35 houses involved. J. Lippert commented that the township has 45 parcels listed. F. Fiala commented that the 35 house count was a ball park figure only. Fiala also commented that the YS Township's figure supersedes that of the Road Commission's.

ADJOURNMENT:

Motion by Jerkatis with support from Campbell to adjourn at 9:23 p.m. Approved by all.

Respectfully submitted:
Deb Mousseau
Recording Secretary 1/27/14

Date: draft 2-3-14
Final Minutes Approved: Feb 13, 2014
Janice C. Lippert, Township Clerk

OTHER PUBLIC COMMENT continued

OLD/NEW BUSINESS

ADJOURNMENT